



We are looking for a **Clinical Engineer** to improve patient care through actively supporting the application of technology at the point of nursing care. Professionalism should be the main philosophy underlying practice. The incumbent should possess well-developed interpersonal, communication and time-management skills and have good analytical skills.

KEY PERFORMANCE INDICATORS:

The incumbent will be responsible and accountable for:

- Assist in advising on risk management in relation to electro-medical equipment.
- Be aware of relevant health and safety regulations, familiar with the Safety Health and Welfare at Work Act and all relevant policies, participate in fire drill exercises and ensure all staff aware of evacuation procedures.
- Implement the development of a systematic plan regarding cost effective purchase and management of capital equipment in the hospital.
- Consults in the processes for advising, planning, tendering, specification, selection purchase, installation, acceptance testing and commissioning of equipment and services for the hospital, on new technical installations and other hospital equipment.
- Liaise with vendor engineers related to maintenance of the equipment and assist with the co-ordination and implementation of the preventative/scheduled maintenance and safety programmes.
- When dealing with contracted agencies/companies, ensure best practice, in terms of financial, quality, and appropriate delivery of service, is adhered to. Facilitate the overseeing and control of any external agencies as may be employed by the Hospital and advise departmental management as to the requirements associated with the intended employment of such agencies.
- Assist with the support of medical, nursing, and clinical support staff in the application of technology and provide scientific advice in areas concerned with operation of clinical measurement and therapeutic instrumentation, including research, development, and training.
- Provide the department's administration with such records of his/her work as deemed to be necessary; contribute to the production of an annual departmental report; assist in the provision of appropriate equipment, statistical and management information, ensuring the efficient day-to-day running of the department and in assuring that appropriate records are maintained.
- Develop as required by the Facilities Manager, services areas of interest within the fields of Clinical Engineering, and participate on hospital/external committees as required.

QUALIFICATIONS AND EXPERIENCE:

A Degree in Bio-medical Engineering with 8+ years of experience in a hospital environment. An in-depth experience of some of the following areas is desirable: Clinical Engineering, Biomedical Engineering, Computer applications in Medicine, Medical Electronics, Medical Instrumentation, Physiological Measurement, Sterilisation & Validation Engineering, Endoscopy Technology, Theatre environment, Cardiology and ICU/CCU.

QUALITY ASSURANCE & RISK MANAGER

We are seeking a **Quality Assurance & Risk Manager** who excels in management, leadership, budgetary management skills and the ability to motivate staff. The incumbent needs to have well developed organisational, interpersonal, decision-making and monitoring of quality standards and coordination of risk management skills.

KEY PERFORMANCE INDICATORS:

The incumbent will be responsible and accountable for:

- Review of internal control systems.
- Maintenance of compliance records and reports.
- Provision of advice on quality management.
- Participating in quality systems audits.
- Developing risk registers for the hospital.
- Timely completion of all daily, weekly, monthly, quarterly and annual reporting requested or required.
- Oversees quality assurance and compliance functions and comply with company quality assurance standards.
- Analyse and investigate service complaints or reported quality issues to ensure closure in accordance with company guidelines and external regulatory requirements.
- Manage reporting of incidents and incident processes.
- Monitor risk-management procedures and maintain and analyse problem logs to identify and report recurring issues to management and product development.
- Manage all Quality Assurance & Risk activities: monitoring assigned outcome indicators and working toward achievement of established goals and expectations.
- Participate in any continuing education and in-services training as requested by management.
- Manages and implements the quality management and quality improvement programs for the hospital.
- Responsible for monitoring and updating policies and procedures to include regulatory changes.

QUALIFICATIONS AND EXPERIENCE:

- A degree / diploma in general nursing and midwifery.
- Registered with the Nursing Council of Namibia is essential.
- 5 years' experience as a Manager in a COHSASA accredited Hospital.

The closing date: 24 May 2023

Resumes may be submitted to: quinta.duplessis@lpph.com.na